

## Immigration Legal Services

### Pro Bono Attorney

## LOCATIONS

OAKLAND

RICHMOND

CONCORD



[cceb.org/volunteer](http://cceb.org/volunteer)



**Position Title:** Pro Bono Attorney (All Locations)

**Reports To:** Supervising Attorney

**Area/Program Focus:** Immigration Legal Services

**Position Summary:** Catholic Charities East Bay is seeking volunteer attorneys to provide support to our **Pro Bono Project for Unaccompanied Children and Families** in Alameda and Contra Costa counties. At Catholic Charities, you will work closely with experienced immigration attorneys to offer legal aid to low-income immigrant youth.

**Our Pro Bono Program** for unaccompanied minors provides guidance and mentorship. You will work directly with children to help them build their cases, gain valuable courtroom experience, and develop expertise in a unique area of law. No immigration experience is necessary. While working in our pro bono program our staff will:

- Screen client cases and take declarations
- Provide detailed training for the specific procedures required
- Provide updated and relevant materials and briefs
- Collaborate on strategic case development
- Provide ongoing mentorship
- Hybrid positions also available

**Qualifications/Requirements:**

- Complete a Live Scan background check (to be paid for by Catholic Charities)
- Complete an online training in recognizing, reporting, and preventing abuse
- Ideal candidates are proficient in English and Spanish
- Intermediate experience with Microsoft Windows, Microsoft Office (Word and Excel)
- Attorneys with a passion for social justice and immigration law are preferred
- Attorneys with a background in family law are also preferred

**To apply for this volunteer opportunity:**

- Complete Catholic Charities East Bay [Online Volunteer Application](#) and indicate which position you are interested in or email [iovelarlaterza@cceb.org](mailto:iovelarlaterza@cceb.org) for more information.

*Catholic Charities East Bay provides innovative solutions to help people who work hard to make ends meet and who face barriers. Help is offered through counseling, case management, financial support when facing a housing crisis, and more. We serve and work in partnership with all and celebrate the diversity of our community, including people of all backgrounds, regardless of race, ethnicity, gender identity, sexual orientation, and religious or spiritual affiliation or belief.*