



**Position Title: ESL Teacher/Tutor**

**Supports:** Family Literacy Program

**Position Summary:** The ESL Teacher/Tutor will primarily interact and lead small groups of ESL students at St. Jarlath in Oakland. No prior experience teaching or tutoring ESL required although previous teaching experience is helpful. Individuals with a passion for assisting immigrants and low-income families in our community are strongly encouraged to join our ESL Conversation Partner team. We provide the teaching materials.

**Essential Responsibilities:**

- Lead small group and/or individual conversations as requested by FLP coordinator
- Cultural competency - proven ability to understand, appreciate, and interact with persons from cultures and/or beliefs other than one's own
- Very good communication, both virtual and in-person
- Reliable attendance

**Requirements:**

- Must complete a Live Scan background check to be paid by CCEB
- Must complete a brief online training in recognizing and reporting abuse
- Must be able to volunteer on Wednesdays & Thursdays from 10am - noon

**Agency Culture:**

Catholic Charities of the East Bay provides innovative solutions to help people who struggle with poverty and other complex issues. We work with youth, children, and families to promote resiliency, strengthen families and pursue safety and justice. Help is offered through counseling, case management, financial support when facing a housing crisis, and more. We serve and work in partnership with all and celebrate the diversity of our community, including people of all

backgrounds, regardless of race, ethnicity, gender identity, sexual orientation, and religious or spiritual affiliation or belief.