



## Redesign Agency Website

Location:  
Oakland

### **Position Title:** Volunteer to Redesign Agency Website

**Supports:** Communication Department

**Position Summary:** The website volunteer will work with Communication Department staff to redesign the Catholic Charities website.

**Essential Responsibilities:** The volunteer will redesign website to create a contemporary, clean, sophisticated, and vibrant design that will reflect and encourage engagement in the organization's mission to help people who struggle with poverty and other complex issues, by offering solutions that remove obstacles.

- Homepage
- Task Orientation
- Navigation and Information Architecture
- Forms and Data Entry
- Trust and Credibility
- Page Layout and Visualization

#### **Requirements:**

- **Must complete LiveScan paid for by Agency**
- **Must complete on-line training recognizing and reporting abuse**
- **Demonstrated experience in web redesign, taking a user-centered design approach**
- **Ability to work collaboratively and meet deadlines**

#### **Agency Culture:**

Catholic Charities of the East Bay provides innovative solutions to help people who struggle with poverty and other complex issues. We work with youth, children, and families to promote self-sufficiency, strengthen families and pursue safety and justice. Help is offered through counseling, case management, financial support when facing a housing crisis, and more. We serve and work in partnership with all and celebrate the diversity of our community, including people of all backgrounds, regardless of race, ethnicity, gender identity, sexual orientation, and religious or spiritual affiliation or belief.