

2011 Operation Rice Bowl Grant Application Guidelines

The Operation Rice Bowl grant program is sponsored by Catholic Relief Services(CRS) and Catholic Charities of the East Bay in the Diocese of Oakland. This Lenten program of prayer, fasting, learning and giving is conducted in Catholic parishes and schools throughout the diocese. Seventy five percent of the funds raised are used by CRS for international relief and development projects, and twenty five percent is kept locally, part of which is distributed within the Diocese for local hunger alleviation programs.

1. A majority of local Rice Bowl funds will be allocated to food programs, i.e., soup kitchens and food pantries.
2. A smaller amount of local Rice Bowl funds will be allotted to programs, projects or organizations that respond to the root causes of hunger, i.e., projects dealing with economic development, anti-hunger advocacy and organizing, etc.
3. Programs, projects, or organizations to be considered for Rice Bowl funds will be those supported primarily by community-based funding, such as from churches and small individual donations.
4. Grants are made on an annual basis and do not imply subsequent years of funding.
5. Beginning with the 2012 ORB grant year, any programs, projects or organizations which have received Rice Bowl funds for a period of three consecutive years will not be eligible to apply for Rice Bowl funds for a period of one year. Following the one year interval, these programs, projects or organizations will be eligible again to apply and receive funds for up to another three consecutive years before the interval cycle is repeated.
6. Those programs, projects, or organizations that receive Rice Bowl funds will be asked to submit a simple written report prior to being considered for funding the following year, explaining how the grant money was used.
7. No proposal from a program, project or organization located outside of the Diocese of Oakland (Alameda and Contra Costa Counties) will be considered.
8. Only in certain circumstances may Rice Bowl funds be used directly for salary expenses – such a proposal must be discussed with the Catholic Relief Services Diocesan Coordinator.
9. For applications made by a Catholic parish or parish program, the signature of a pastor, pastoral life coordinator, or parish administrator is required on the application indicating his/her knowledge and approval of the grant application.

10. All decisions regarding grant applications and allocation of funds will be made by the Operation Rice Bowl Committee.

11. The Committee will consider grants up to \$1,000.

12. In order to increase participation in the Operation Rice Bowl program, all grantees are requested to advertise Catholic Relief Services' Operation Rice Bowl and the Diocese of Oakland as a co-funder of the project.

13. **The deadline for applications is Wednesday, September 14, 2011.** Applications must be postmarked or hand delivered to Catholic Charities of the East Bay's offices in Oakland by that date. *If possible, please also send a copy of the completed application as an attachment to the e-mail address below, in order to help facilitate distribution to the Operation Rice Bowl Committee. Please note that an e-mail copy will not be accepted in lieu of a hard copy.*

If you have questions about this application, please contact the Catholic Relief Services Diocesan Coordinator, Marc McKimmey, at (510) 768-3116 or by e-mail at mmckimmey@cceb.org.