

**CATHOLIC CAMPAIGN FOR HUMAN DEVELOPMENT
2019 Community Development Local Grant Application Cover Sheet**

Organization Name _____ Project Title _____

Mailing Address _____ City _____ Zip _____

Contact Person _____ Title _____

Phone Number _____ E-Mail _____

Organization Website _____ Is project in operation? Yes No

Annual Budget _____ Project Budget _____ Amount Requested _____

Amount of 2018 CCHD Grant (if applicable) _____

APPLICATION INSTRUCTIONS

The CCHD Local Committee of the Diocese of Oakland seeks to be a good partner to local community-based organizations, and it is our goal to facilitate the fund development process for our local grants. Consequently, our committee encourages applicants to submit grant proposals that have been written for other funding opportunities, ideally within the last 12 months. However, any existing grant proposals that are turned in must describe the project for which you are applying for CCHD funding and answer all of the required questions below.

Proposals should include the following information:

- History and purpose of your organization, including one or two recent, significant accomplishments
- A description of the project for which you are requesting CCHD funding
- A description of the community with whom you are working, as well as how low-income community members play a leadership role in your project. (Please see #1 in the *2019 Local Grant Criteria and Guidelines*.)
- Your goals for institutional/structural change, and how they will be accomplished.
- Your goals for leadership training and development, and how they will be accomplished.
- Geographic Area Served (e.g. county, city, and/or neighborhood)

--Include a project budget and an organizational budget with your top 2 funding sources for this project.

--Complete this cover sheet, with a signature at the bottom, and attach it to your application.

If your existing proposal does not cover one or more of the above points, please respond to them with a maximum of a half page per point/question using no smaller than 11 point font.

If you do not have an existing grant proposal, please respond to these points/questions in a narrative format of no more than 3 pages using no smaller than 11 point font.

PROHIBITIONS: As an initiative of the U.S. Conference of Catholic Bishops, CCHD cannot fund organizations that engage in activities which contradict fundamental Catholic moral or social teaching. (Refer to #6 in the *2019 CCHD Local Grant Criteria and Guidelines* for more information.)

Will the organization refrain from activities or coalitions that contradict fundamental Catholic teaching? Yes No

Name of Application Contact _____ Title _____

Signature _____ Date _____

SUBMISSION DEADLINE: Monday, August 5th, 2019